



## **Terms & Conditions**

### **OPENING HOURS**

We are open two times a week. Wednesday afternoons and Saturday mornings October through March, except Christmas School Holidays and Easter Friday and Easter Saturday. April through September we are open Wednesday afternoons and Saturday mornings only.

**Saturday: 10.00 – 11.30am | Wednesday 3.15pm - 4.15pm**

### **ROSTERED MEMBERSHIP DUTY**

You will be Duty help alongside the Librarian 3-4 times a year. Please make arrangements with another Member to cover for you if you are unable to do your duty.

### **BORROWING PERIOD**

In order to ensure that everyone gets the use of our most popular toys there is a strict two week borrowing period.

### **NUMBER OF TOYS**

One large toy per family

Three small toys per family

### **OVERDUES**

For every week the toys you hire are overdue, a \$5.00 charge will be incurred. Non-payment of overdue fees will prevent further borrowing until paid.

## **BROKEN OR MISSING PIECES**

Broken or Damaged pieces will incur a charge of \$5.00 but there may be an additional charge dependent on the cost of repair or replacement.

Missing pieces will incur a charge of \$5.00 per piece. If the piece is found within two weeks a full refund will be given.

Sometimes pieces can be misplaced on the shelves while Children are choosing their toys. All toys are checked/counted before they leave the Library but feel free to check the toys when you get them home.

If you discover any problems please contact the Librarian within 48 hours, otherwise you will be charged for the broken or missing piece when the toy is returned.

## **CLEANING**

Please return toys complete and in a CLEAN condition. There are cleaning materials in the library to use, otherwise a cleaning fee of \$4.00 will be charged per toy.

This is extremely important for HEALTH & SAFETY as well as ensuring the toys are clean and presentable for the next child.

## **BATTERIES**

If a toy requires batteries, it is not Toy Library policy to provide them. (Although you may be fortunate enough to find some toy's with batteries in them.)